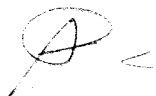


Specimen (No. 01)
Parliamentary Publications No. 290
Ministry of Mass Media

First Part : 74.00

Seri. No.	Shortcomings identified by the Committee	Actions taken by the institution to rectify the shortcomings.
1.	Fixed assets register had not been updated.	Fixed assets register is being updated now.
2.	As per state finance circular No. 171/2004 of 11.05.2004, the first, second and third passwords pertaining to the government salary preparation computer software had not been changed once in three months	The relevant passwords are being changed once in three months and maintained.
3.	Every audit query furnished by the Auditor General had not been answered within a month.	Actions have now been taken to answer 95% of the audit queries forwarded to the Ministry. Clarifications from affiliated bodies of the Ministry should be obtained for certain audit queries and under such circumstances, there are occasions on which answers cannot be furnished within a month. However, actions are taken to avoid such circumstances as far as possible and answer on the due date.
4.	Audit and management committees have not conducted atleast 2 rounds of meetings.	This situation has now been rectified and conducted audit and management committee meetings for all four quarters of the relevant year.
5.	As per paragraph 7 of assets management circular No. 1/2017 dated 26.06.2017, no information pertaining to assets procured for the year 2018 and disposals had been submitted to the Comptroller General office.	There were no disposed goods during the year 2018
6.	As per paragraph 13 of assets management circular No. 1/2017 dated 26.06.2017, an appropriate officer for the coordination of implementing provisions of the circular had been appointed and informed the Comptroller General office.	An officer has been nominated by now and the Comptroller General's office has been informed of the same.



7.	Within the time frame mentioned in paragraph 11.1 of part 1 of the State Finance Circular No. 01/2020 dated 28.08.2020, relevant reports had not been furnished to the Auditor General to the date by stock surveying as per FR 756 (6).	Actions will be taken place according to the precise time frame in 2023.
8.	The recommendations on surplus and shortcomings revealed from the annual stock survey and other recommendations had not been implemented within the prescribed time frame.	Actions will be taken place according to the precise time frame in 2023.
9.	State logo had not been stamped in every vehicle	State logo has been stamped on all the usable vehicles in the vehicle pool
10.	As per provisions in paragraph 3.1 of Public Administration Circular No. 2016/30 of 29.12.2016, no tests had been carried out regarding the fuel consumption of the vehicles belong to the institution	Due to Corona conditions, the fuel consumption test has been performed by choosing one vehicle from similar model.
11.	As per FR 94 (1), after utilizing provisions provided for a vote the remaining provisions limits have been exceeded and liabilities have been created.	At present balance provisions at the end of the year are reviewed and measures are being taken to create bonds accordingly.
12.	Existence of arrears loan balances from more than a year.	The relevant loan balances have already been totally settled.
13.	Ad hoc supplementary imprest issued as per FR 371 had not been settled within a month after the completion of the activity.	At present actions are taken to settle the ad hoc supplementary imprests within a month from the completion of the precise activity.
14.	The imprest reconciliation statement that reconcile the approved imprest account balances with the treasury books quarterly, had not been submitted to the Treasury Operations Department at the precise date.	The imprest reconciliation statements has been directed to the Treasury Operations Department on the precise date from the year 2022.



Second Part: 73:00

No.	Shortcomings identified by the Committee	Actions taken by the institution to rectify the shortcomings.
1.	As per the provisions of the Public Administration Circular No. 02/2018 of 24 th January 2018, no proper human resource plan had been prepared	Human resource plan has now been prepared. Being updated.
2.	No training opportunity not less than 12 hours for more than 50 percent of the staff had been ensured from the prepared human resource plan.	Online training workshops were limited due to limitation of attendance of officers during the Corona pandemic.
3.	No performance agreements pertaining to the entire staff had been prepared and agreed upon.	Performance agreements pertaining to the entire staff are being prepared.
4.	Training opportunities from planned training opportunities were less level than 50%	Online training workshops were at a limited level due to Corona pandemic and limitation of attendance
5.	The audit opinion on the accounts of the institution was a disclaimed opinion or an unfavourable opinion.	Only a qualified opinion had been released in relation to the year 2021. Actions are taken to obtain an accurate and justifiable audit opinion by rectifying shortcomings mentioned at the audit
6.	Recommendations of the Auditor General's Report had not been implemented.	Relevant recommendations have been implemented by now.

